



# Employment Application

## Personal Information (please print or type)

Name \_\_\_\_\_ Date \_\_\_\_\_  
Last first middle

Present Address \_\_\_\_\_  
Street city state zip

Permanent Address \_\_\_\_\_  
Street city state zip

Phone # ( ) \_\_\_\_\_ Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Have you used any names or social security numbers other than those listed above? \_\_\_\_\_

In case of an emergency notify \_\_\_\_\_  
Name address phone relationship

Have you ever been employed by this company before? \_\_\_\_\_ Where? \_\_\_\_\_ When? \_\_\_\_\_

Have you ever applied to this company before? \_\_\_\_\_ Where? \_\_\_\_\_ When? \_\_\_\_\_

Number of hours desired \_\_\_\_\_ Full-time or part-time? \_\_\_\_\_ Are you willing to work overtime if needed? \_\_\_\_\_

List any DAYS you are NOT available to work \_\_\_\_\_  LUNCH  DINNER

What date are you available to start working? \_\_\_\_\_ Check the position you are applying for:

Host/Hostess  Waiter/Waitress  Cook  Dishwasher  Other (please specify): \_\_\_\_\_

Some of our positions require that you be 17 or older. If hired for one of these positions, can you show proof of age? \_\_\_\_\_

Are you authorized to work in the U.S. on an unrestricted basis? \_\_\_\_\_

In the last seven years have you been convicted of or on probation for offenses involving the sale of drugs or in any manner reflecting on your honesty, integrity or propensity for violence? If so, explain: \_\_\_\_\_

## Education

School Level	Name & Location of School	Major	Status	
			No. of Yrs. Attended?	Did you Graduate?
High School				
College				
Trade/Corresp. School				

## Additional

Are you fluent in other languages? \_\_\_\_\_ If so, please list \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_ State of Issue \_\_\_\_\_ DL # \_\_\_\_\_

Type of driver's license \_\_\_\_\_ Restrictions \_\_\_\_\_

Please list any other skills, licenses or certificates that are job-related. \_\_\_\_\_

## Experience (list below your last three employers, beginning with the most recent employer)

Most Recent Employer		Name of Employer		Name of Employer	
Street Address		Street Address		Street Address	
City, State, Zip Code		City, State, Zip Code		City, State, Zip Code	
Telephone Number		Telephone Number		Telephone Number	
Supervisor's Name	May We Contact?	Supervisor's Name	May We Contact?	Supervisor's Name	May We Contact?
Dates Employed	Salary/Pay Rate	Dates Employed	Salary/Pay Rate	Dates Employed	Salary/Pay Rate
Start   End	Start   End	Start   End	Start   End	Start   End	Start   End
Position/Duties	Hrs/Week	Position/Duties	Hrs/Week	Position/Duties	Hrs / Week
Reasons for Leaving		Reasons for Leaving		Reasons for Leaving	

## References (include only individuals familiar with your work ability - do not include relatives)

Name	Phone	Name of Business/Address	Years Known/Relationship

OUR COMPANY WILL NOT ENGAGE IN ANY EMPLOYMENT PRACTICES WHICH DISCRIMINATE AGAINST EMPLOYMENT APPLICANTS BECAUSE OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE OR DISABILITY.

## Authorization

I certify that the answers given herein are true and complete to my knowledge. I authorize the company and/or its agents, including consumer reporting bureaus, to investigate all statements contained in this application, as may be necessary in arriving at an employment decision (including, but not limited to, criminal history and motor vehicle driving records). I release the company and/or its agents from any liability which might arise from such an investigation.

I understand that this application is not a contract of employment. In the event of employment, I understand that false or misleading information given in my application or interview(s) will result in termination. I also understand that the use of illegal drugs or alcohol on the job is prohibited during employment. In the event that I am employed, I agree to abide by all policies and procedures of this company.

Signature of Applicant	Date
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This information must be kept on file for one year. This application will remain in our active files for 30 days.